

MHA Distance Learning

Medical Records: Ensuring Compliance with the CMS CoP Requirements Webinar

Audience:

CEO, CFO, CMO, CNO, Lab Director, Radiology Director, ED Manager, OR Director, ICU Director, Outpatient Director, Med/Surg Nurse Management, Staff Nursing, JC Coordinator, PI Director, Risk Managers, Safety Officers, HIM, Compliance

Speaker:

Sue Dill Calloway, RN, MSN, JD

Date:

August 12, 2010
8:00 am—9:30 pm MST

Pricing*:

MHA Members: \$165/line

Non-MHA Members: \$210/line

DEADLINE FOR REGISTRATION IS

August 5, 2010

*Fees include session materials and one (1) phone line

Program Topics:

- Intro to CMS hospital CoPs
 - How to obtain a copy
- How to keep posted of new changes
 - AHIMA practice guidelines
- HITECH and Breach Notification law 2010
 - Verbal orders
 - History and physicals
 - Grievances
 - Incident reports
 - Medical record service requirements
- Medical record education & personnel
 - Content of records
 - Standing orders and protocols
- Legibility and authentication requirements
 - Informed consent
 - Completed medical records

Program Overview

Every hospital in America that accepts Medicare and Medicaid reimbursement must be in compliance with the CMS Conditions of Participation. The final interpretive guidelines were issued on October 17, 2008 with amendment on June 5, 2009. There have been many changes to these since the last publication. Compliance continues to be problematic. Don't be unprepared if the state department of health or CMS shows up for a complaint or validation survey. Joint Commission has also recently changed many of their standards to comply with the CMS CoP requirements.

Note: That Critical Access Hospitals (CAH) have a separate set of hospital CoPs and there are some difference in the medical record section although there is a lot of similarity. CAH hospitals that are in systems should know the differences in the two sets of CoPs and may find the program of interest for that reason.

Faculty

Sue Dill Calloway is a nurse attorney and consultant. She was the director of hospital patient safety for The Doctors' Company. She has done many educational programs for nurses, physicians, and other health care providers. Sue has authored over 100 books and numerous articles. She is a frequent speaker and is well known across the country in the area of healthcare law, risk management, and patient safety.

The speaker has no real or perceived conflicts of interest that relate to this presentation and there will be no discussion of unlabeled uses of drugs/devices.

**ONLINE REGISTRATION
NOW AVAILABLE!**

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MHA

AN ASSOCIATION OF
MONTANA HEALTH
CARE PROVIDERS

Registration Instructions & Other Information

Medical Records: Ensuring Compliance with CMS CoP Requirements Webinar

Registration Information

Registration fees are \$165/line for MHA members and \$210/line for non-MHA members. The registration fee includes one toll-free telephone connection per registered facility to hear the presenter, web access information and handout materials.

To register, please complete the attached form and fax it back to MHA at (406)443-3894, Attn: Jennifer Wagner. A copy of the registration form can also be obtained at www.mtha.org.

Online registration is also available. Go to www.mtha.org for the link to register online.

If you have not received confirmation via the email address provided on the registration form 48 hours after sending registration, please contact Jennifer Wagner at (406)442-1911. **Registration deadline is August 5, 2010.**

Log-In Instructions

Upon receipt of registration, confirmation will be e-mailed to the contact person indicated on your registration form. You will receive another e-mail approximately 48 hours prior to the event with web access, dial-in information and the handouts.

It is the responsibility of the contact person listed on the registration form to download and/or access presentation materials prior to the day of the event. If your e-mail address changes, you do not receive an e-mail with instructions from MHA, or if you are unable to download or open presentation materials, please contact MHA 24 hours prior to the event to allow time to address the issue. Participants are encouraged to log in 15 minutes prior to the start of the program, as the program will begin on time.

Continuing Education

A copy of the Certificate of Attendance will be sent with the handouts and dial-in information. This Certificate should be copied and issued to all participants attending the session. Completed certificates should be placed on file at your hospital as evidence of attendance. You may apply on an individual basis with the appropriate accreditation organization for consideration of continuing education credits. This webinar is approved for 1.5 contact hours.

Refunds

Fees will be refunded only if written cancellation is received by MHA by 5 pm on August 10, 2010. Fax written cancellation to MHA at (406)443-3894, Attn: Jennifer Wagner. E-mails and phone call cancellations will not be accepted.

Medical Records—Ensuring Compliance with CMS CoP Registration Form

Date:

August 12, 2010
8:00 am—9:30 am MST

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Registration Deadline:

August 5, 2010
5pm

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Contact Person: Please fill out the contact information for the person that will be responsible for receiving and distributing dial-in information and handouts.

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Participant Information:

Facility Name: _____
Contact Name: _____
Email Address: _____
Facility Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____

YES! We wish to participate in the webinar. I understand we will be emailed the dial-in number, agenda, and materials prior to the conference. _____ **Number of lines** _____ **MHA Member(\$165/line)** _____ **Non Member(\$210/line)**

Payment Information *(All credit card information is required and must be complete).*

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A check, payable to MHA is being mailed to P.O. Box 5119; Helena, MT 59604-5119

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For questions regarding education, please contact:
Jennifer Wagner · PO Box 5119 · Helena, MT 59604 · (406) 442-1911 · jennifer@mtha.org