

MHA Distance Learning

Audience:

CEO, Hospital Leadership, CNO, Nurse Leadership, Department Heads, Joint Commission, Safety Officer, QI Staff, Risk Managers, NHA

Speaker:

Harry Chambers

Date:

August 17, 2010
8:00 am—9:30 am MST

Pricing*:

MHA Members: \$165/line

Non-MHA Members: \$210/line

DEADLINE FOR REGISTRATION IS

August 10, 2010

*Fees include session materials and one (1) phone line

Program Topics:

- Successfully selecting an effective mentor
- Components of effective mentoring partnerships
 - Avoiding the mentoring traps
 - Assessing your mentoring talents
- Structuring the mentoring partnership
- Ten specific effective mentoring behaviors
- Understanding what the “mentoree” needs
- The teacher learns more than the student

Objectives:

- Identify opportunities for forming successful mentoring partnerships with effective expectations
- Discuss ways to reduce the negative impact of the mentoring traps
 - List ways to assess individual mentoring talents
 - Describe ways to effectively structure mentoring discussions and partnerships
- Identify ways to maximize mentoring skills & abilities
- Discuss the specific deliverables that “mentorees” need for success

Becoming & Finding an Effective Mentor Webinar

Program Overview

This presentation focuses on the realities of mentoring partnerships in today's healthcare environment. Mentoring provides a unique opportunity for the mentor to provide guidance and growth for others. For those being mentored, it is an opportunity to discuss and learn in a trusting, non-threatening environment. Effective mentoring partnerships are positive.

Faculty

Harry Chambers brings 30+ years of practical organizational experience to his programs. His experience ranges from an hourly employee to executive officer in the sales, operations, training and administrative areas. He is President of Atlanta-based training/consulting companies, Trinity Solutions, Inc. and H.E. Chambers and Associates. Harry has trained, facilitated and consulted with Boise State University, the University of Minnesota, and he is affiliated with the Sam M. Walton Center for Management and Executive Development at the University of Arkansas. He has presented programs for healthcare and hospital associations across the country. He is a frequent presenter at Inc. Magazine's Leadership Development Conferences and his work has been featured on the web sites of CNN FN and Business Week Online. An award-winning author, his books have been translated into six foreign languages. His articles, excerpts, and direct quotes appear in many publications and journals, including Executive Excellence, Success and Cosmopolitan magazines. He has been interviewed on **NBC's Today Show**, **ABC's Morning News**, and **National Public Radio's Morning Edition**. He is a frequent guest on radio talk shows discussing “**Negativity in the Workplace**” and “**Dealing with Bad Attitudes**” along with a variety of management and leadership issues.

ONLINE REGISTRATION
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MHA

AN ASSOCIATION OF
MONTANA HEALTH
CARE PROVIDERS

Registration Instructions & Other Information

Becoming & Finding an Effective Mentor Webinar

Registration Information

Registration fees are \$165/line for MHA members and \$210/line for non-MHA members. The registration fee includes one toll-free telephone connection per registered facility to hear the presenter, web access information and handout materials.

To register, please complete the attached form and fax it back to MHA at (406)443-3894, Attn: Jennifer Wagner. A copy of the registration form can also be obtained at www.mtha.org.

Online registration is also available. Go to www.mtha.org for the link to register online.

If you have not received confirmation via the email address provided on the registration form 48 hours after sending registration, please contact Jennifer Wagner at (406)442-1911. **Registration deadline is August 10, 2010.**

Log-In Instructions

Upon receipt of registration, confirmation will be e-mailed to the contact person indicated on your registration form. You will receive another e-mail approximately 48 hours prior to the event with web access, dial-in information and the handouts.

It is the responsibility of the contact person listed on the registration form to download and/or access presentation materials prior to the day of the event. If your e-mail address changes, you do not receive an e-mail with instructions from MHA, or if you are unable to download or open presentation materials, please contact MHA 24 hours prior to the event to allow time to address the issue. Participants are encouraged to log in 15 minutes prior to the start of the program, as the program will begin on time.

Continuing Education

A copy of the Certificate of Attendance will be sent with the handouts and dial-in information. This Certificate should be copied and issued to all participants attending the session. Completed certificates should be placed on file at your hospital as evidence of attendance. You may apply on an individual basis with the appropriate accreditation organization for consideration of continuing education credits. This webinar is approved for 1.5 contact hours.

Refunds

Fees will be refunded only if written cancellation is received by MHA by 5 pm on August 13, 2010. Fax written cancellation to MHA at (406)443-3894, Attn: Jennifer Wagner. E-mails and phone call cancellations will not be accepted.

Becoming & Finding an Effective Mentor Registration Form

Date:

August 17, 2010
8:00—9:30 am MST

Prices:

MHA Members: \$165/line
Non-Members: \$210/line

Registration Deadline:

August 10, 2010
5pm

Series Overview

This presentation focuses on the realities of mentoring partnerships in today's healthcare environment.

Contact Person: Please fill out the contact information for the person that will be responsible for receiving and distributing dial-in information and handouts.

Registration Information

To ensure your spot at this webinar, please fill out the information below, completely, and fax to MHA at (406)443-3894, Attn: Jennifer Wagner. **You may also register online at www.mtha.org.**

Refunds Fees will be refunded only if written cancellation is received by MHA by 5 pm on August 13, 2010. Fax written cancellation to MHA at (406)443-3894, Attn: Jennifer Wagner. E-mails and phone call cancellations will not be accepted.

Participant Information:

Facility Name: _____
Contact Name: _____
Email Address: _____
Facility Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____

YES! We wish to participate in the webinar. I understand we will be emailed the dial-in number, agenda, and materials prior to the conference. _____ **Number of lines** _____ **MHA Member(\$165/line)** _____ **Non Member(\$210/line)**

Payment Information *(All credit card information is required and must be complete).*

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*The CVS number is the 3 digit number on the back of your card. For AMEX it is 4 digits on the front

A check, payable to MHA is being mailed to P.O. Box 5119; Helena, MT 59604-5119

Please invoice me—MHA Member Facility PO#: _____

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For questions regarding education, please contact:
Jennifer Wagner · PO Box 5119 · Helena, MT 59604 · (406) 442-1911 · jennifer@mtha.org