

## MHA Lending Library

### CHECKOUT PROCEDURE:

1. Request your video or cassette or book or other materials to Mona Rutter;  
phone: (406) 442-1911; fax: 443-3894; E-Mail: [mona@mtha.org](mailto:mona@mtha.org)
2. For e-mails, copy and then paste the checkout agreement to your e-mail.

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### MHA RESOURCE LIBRARY CHECKOUT AGREEMENT

I, \_\_\_\_\_ am checking out the

video(s), book(s), other materials:

for (Facility Name):

Date:

### Lending Policy:

MHA members may borrow resources from the lending library for a period of two weeks. Additional time must be agreed to in advance or requested in writing. In the event that the resource you borrowed is lost or not returned, your facility will be billed the full amount of replacement.

**Please Return Materials to MHA:**