

## Extended Care Resources

### CHECKOUT PROCEDURE:

1. Request your video or cassette or book or other materials to Mona Rutter; phone: (406) 442-1911; fax: 443-3894; E-Mail: [mona@mtha.org](mailto:mona@mtha.org)
2. Sign the statement below.

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### Extended Care Resources CHECKOUT AGREEMENT

I, \_\_\_\_\_ am checking out the video(s), book(s), other materials:

for (Agency Name):

Date:

#### **Lending Policy:**

MHA members may borrow resources from the lending library for a period of two weeks. Additional time must be agreed to in advance or requested in writing. In the event that the resource you borrowed is lost or not returned, your facility will be billed the full amount of replacement.

**Please Return Materials to MHA:**